



2018
SPRING LAUNCH AGREEMENT
SUNSET BAY MARINA, LLC

13620 S. Hoxie Avenue • Chicago, IL • 60633
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www.sunsetbaymarina.com

All information is required and must be complete. Missing or illegible information may result in a delay of scheduling your launch.
PLEASE PRINT ALL INFORMATION. THANK YOU.

TERMS OF AGREEMENT:

- ❖ **Sunset Bay Marina (SBM) requires all balances to be paid in full prior to confirming a launch date.**
- ❖ Boats not scheduled will not be launched. The SBM Office will email or call to confirm your launch date at least 3 days prior to launch. **IF YOU DO NOT RECEIVE A CONFIRMATION, PLEASE CONTACT US!**
- ❖ We require at least 7 business days' notice to schedule a launch date.
- ❖ If service is requested, please allow at least two weeks' notice for your requested launch date. **SERVICE WILL NOT BE DONE SAME DAY.**
- ❖ An inspection will be done on the boat prior to splashing. If any damages are found and the owner is not present during launch, a call will be made immediately to the Owner(s). After the boat has left SBM we are no longer responsible for any damages.
- ❖ Usage of a slip is allowed for 48 hours at no charge. After 48 hours, a charge of \$35 a day will be incurred for slip usage. If the boat is not removed after 5 days, a fee of \$50 a day will be incurred. Our daily transient slip fee is \$35. Our slips are needed for slip paying customers.
- ❖ Boats located on a rack in the Indoor Storage Building cannot be scheduled until after May 15th.
- ❖ If cords, bumpers or ropes are provided by SBM on launch day and are not returned, you may be charged for these items.
- ❖ Please remember your batteries! Be sure that they are charged and ready if SBM is not providing this service.

DESIRED LAUNCH DATES: WEATHER PERMITTING!

Please offer Sunset Bay a least two options for scheduling purposes. NOTE: MINIMUM TWO WEEKS NOTICE FOR SERVICE!

(1): _____ (2): _____ (3): _____

_____ Name of Owner(s) First and Name Please	_____ Boat Name
_____ Phone <input type="checkbox"/> Cell (Preferred) <input type="checkbox"/> Work	_____ Email
_____ Year / Make / Model	_____ Length
Location of the Boat: (SBM OFFICE ONLY) <input type="checkbox"/> Indoor Floor <input type="checkbox"/> Indoor Rack <input type="checkbox"/> North Yard <input type="checkbox"/> Center Yard <input type="checkbox"/> South Yard	

SERVICE REQUESTED:

Contact Kenny at kenny@sunsetbaymarina.com for an estimate. Please note that SBM will email you an estimate for your review and approval PRIOR to the start of work!

Type of Boat: Gas _____
 Diesel **# of Engines**

Service Options:

- | | |
|--|---|
| <input type="checkbox"/> Oil & Filter Change | <input type="checkbox"/> Canvas |
| <input type="checkbox"/> Transmission Oil change | <input type="checkbox"/> Bottom Paint |
| <input type="checkbox"/> Tune-Up | <input type="checkbox"/> Fiberglass |
| <input type="checkbox"/> Spring Commissioning | <input type="checkbox"/> Buff & Wax Whole Boat |
| <input type="checkbox"/> Engine Only Commissioning | <input type="checkbox"/> Buff & Wax: Top Only? / Bottom Only? |

Additional Comments or Requests:

Owner(s) Signature

Date