



SPRING LAUNCH & PICK UP AGREEMENT

SUNSET BAY MARINA, LLC

13620 S. Hoxie Avenue • Chicago, IL • 60633

P: 773.646.9900 • E/Fax: 773.364.7625

www.sunsetbaymarina.com

All information is required and must be complete. Missing or illegible information may result in a delay of scheduling your launch.

PLEASE PRINT ALL INFORMATION. THANK YOU.

TERMS OF AGREEMENT:

- ❖ **Sunset Bay Marina (SBM) requires all balances to be paid in full prior to confirming a launch date.**
- ❖ Boats not scheduled will not be launched or pick up allowed. The SBM Office will email or call to confirm your launch date at least 3 days prior to launch. **IF YOU DO NOT RECEIVE A CONFIRMATION, PLEASE CONTACT US!**
- ❖ We require at least 7 business days' notice to schedule a launch date or pick up date.
- ❖ If service is requested, please allow at least two weeks' notice for your requested launch date. **SERVICE WILL NOT BE DONE SAME DAY.**
- ❖ An inspection will be done on the boat prior to splashing. If any damages are found and the owner is not present during launch, a call will be made immediately to the Owner(s). After the boat has left SBM we are no longer responsible for any damages.
- ❖ SBM strongly suggests checking battery connections regularly. Fuel hoses and all wiring should be replaced after 10 years to prevent fires, explosion or any damage. SBM is not responsible or liable for any and all damages that may occur from poor battery connections or old fuel hoses.
- ❖ Usage of a slip is allowed for 48 hours at no charge. After 48 hours, a charge of \$35 a day will be incurred for slip usage. If the boat is not removed after 5 days, a fee of \$50 a day will be incurred. Our daily transient slip fee is \$35. Our slips are needed for slip paying customers.
- ❖ Boats located on a rack in the Indoor Storage Building cannot be scheduled until after May 15th.
- ❖ Summer Storage begins on July 1. If a launch date is not scheduled by July 1st, you may incur daily storage fees.
- ❖ If cords, bumpers or ropes are provided by SBM on launch day and are not returned, you may be charged for these items.
- ❖ Please remember your batteries! Be sure that they are charged and ready if SBM is not providing this service.

DESIRED LAUNCH DATES: WEATHER PERMITTING!

Please offer Sunset Bay a least two options for scheduling purposes. NOTE: MINIMUM TWO WEEKS NOTICE FOR SERVICE!

(1): _____ (2): _____ (3): _____

Name of Owner(s) First and Name Please		Boat Name	
Phone <input type="checkbox"/> Cell (Preferred) <input type="checkbox"/> Work		Email	
Year / Make / Model		Length	
Location of the Boat: (SBM OFFICE ONLY) <input type="checkbox"/> North Yard <input type="checkbox"/> Center Yard <input type="checkbox"/> South Yard <input type="checkbox"/> Indoor / Circle if Rack			

SERVICE REQUESTED:

Contact Kenny at kenny@sunsetbaymarina.com for an estimate. Please note that SBM will email you an estimate for your review and approval **PRIOR** to the start of work!

Type of Boat: Gas Diesel

of Engines

Additional Comments or Requests:

Service Options:

- | | |
|--|---|
| <input type="checkbox"/> Oil & Filter Change | <input type="checkbox"/> Canvas |
| <input type="checkbox"/> Transmission Oil change | <input type="checkbox"/> Bottom Paint |
| <input type="checkbox"/> Tune-Up | <input type="checkbox"/> Fiberglass |
| <input type="checkbox"/> Spring Commissioning | <input type="checkbox"/> Buff & Wax Whole Boat |
| <input type="checkbox"/> Engine Only Commissioning | <input type="checkbox"/> Buff & Wax: Top Only? / Bottom Only? |

Owner(s) Signature

Date